

# Fabric Order Form

Please use a separate form for each design.

## Japanese Embroidery Center

2727 Spalding Dr., Atlanta, GA 30350-4623  
Ph. (770) 390-0617 Fax (770) 512-7837  
Email: sales@japaneseembroidery.com  
Web: www.japaneseembroidery.com

- Date Order Placed \_\_\_\_\_  
Allow 15 business days for fabric orders.
- Expedited processing needed by \_\_\_\_\_  
Additional charge of \$10
- Date of class \_\_\_\_\_

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

<b>FOR TEACHER USE ONLY</b>	
<input type="checkbox"/>	<b>PURCHASE ORDER #:</b> _____ - _____

### Payment method:

cash/ck    Visa    MC    Discover   CC# \_\_\_\_\_ Exp. \_\_\_\_\_ CVV \_\_\_\_\_  
*Order will not be processed without complete payment information. Balance will be charged upon completion of processing.*

Fabric Type \_\_\_\_\_ Color \_\_\_\_\_ Fabric Length \_\_\_\_\_

TC # \_\_\_\_\_ (please see JEC Fabric Sample Card.)

Design # \_\_\_\_\_ Design Name \_\_\_\_\_ × \_\_\_\_\_ QTY

### Placement on Fabric

Please show placement in box below.  
*If no placement is given, standard placement will be used.*

### **Stitching Kit** – included free with each fabric order:

- Design paper
- Tissue paper
- Lacing thread
- Color image printout (when available)
- Box chart (when available)

### **Design Accessories** – additional charge:

	Pls. circle	QTY
Silk thread set† (incl. katayori)	Y / N	_____
Couching thread†	Y / N	_____
Metallic thread†	Y / N	_____

*This form may also be used to order individual thread sets without a fabric order. Please list design name and number.*

*Mounting fabric may be ordered on the Supplies Order Form.*

▲ Special instructions about design on fabric:

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†If no color scheme list exists at JEC, there is a \$15.00 charge applied for color selection.